

Date:

Dear Parent/Guardian:

I am contacting you regarding an important matter concerning your child, _____.
The North Carolina General Statutes (G.S. 130A-152) require immunizations for every child present in this state. Every parent, guardian or person in *loco parentis* is responsible for ensuring their child(ren) receive required immunizations.

Your child is not in compliance with this law. Your child needs the following vaccine(s):
_____.

You will be given 30 days to comply with the immunization requirements. If this situation is not resolved in 30 days, your child will be excluded from school and will not be allowed to attend school again until the immunization requirement is met.

Your child must receive the necessary immunization(s) and you must provide documentation, in the form of a certificate of immunization (shot record) to the school by _____.

Please contact your child’s primary care provider or local health department to schedule an appointment for the appropriate immunization(s).

North Carolina law provides for only two types of exemptions from required immunizations. These are medical and religious, as detailed below. If your child has a medical or religious exemption to this vaccine(s), you are required to provide documentation of this exemption(s).

N.C. G.S.130A-156 Medical Exemption – applies when it is certified that a required immunization is or may be detrimental to a person’s health due to the presence of one of the contraindications adopted by the Commission for Public Health. Under this exemption, the person is not required to receive the specified immunization under G.S. 130A-152, as long as the contraindication persists. The child may attend school or a child care facility with a copy of the Medical Exemption Statement Form (DHHS-3987).

N.C. G.S.130A-157 Religious Exemption – applies when the bona fide religious belief of the parent, guardian or person in *loco parentis* of a child are contrary to the immunization requirements contained in North Carolina law, the adult or the child shall be exempt from the requirements. Upon submission of a written statement of the bona fide religious beliefs and opposition to the immunization requirements, the child may attend school without presenting a certificate of immunization.

If you have questions or need additional information, please contact the school at: _____.

Thank you for your prompt attention and cooperation in attending to this important matter.

Sincerely,