



NC DEPARTMENT OF
**HEALTH AND
HUMAN SERVICES**

ROY COOPER • Governor
MANDY COHEN, MD, MPH • Secretary
MARK T. BENTON • Assistant Secretary for Public Health
Division of Public Health

November 5, 2019

MEMORANDUM

TO: North Carolina Immunization Program (NCIP) Participants

FROM: Wendy Holmes, RN, Head *WH*
Immunization Branch

SUBJECT: Important: 2019 Holiday Shipping Schedule

The purpose of this memo is to provide important details regarding the upcoming November and December vaccine shipping schedule. The Centers for Disease Control and Prevention (CDC), recommends that providers assess their vaccine needs and ability to store vaccine safely to vaccinate your VFC patients through January 6, 2020, and submit orders early before limited delivery occurs. CDC recommends maintaining adequate supply of all vaccines to immunize your patients if shipping delays occur.

In the event your practice is closed for an extended length of time during the holidays, wait until your practice re-opens to place an order. Please notify the Immunization Branch Help Desk if your hours of operation or shipping address have changed to avoid shipment delays. The Immunization Branch Help Desk is available to assist with vaccine orders, or questions during normal business hours at 1-877-873-6247.

Reminder: If your practice has a FedEx signature release on file, this allows FedEx to drop off any FedEx package, including vaccine shipments. We strongly encourage you to cancel your signature release on file with FedEx to prevent a loss of vaccine, due to shipment(s) being left on your doorstep when your practice is closed.

November 2019 Ordering and Shipping Schedule

- The NCIP will accept vaccine orders throughout the month of November, except for the following state government holidays, November 11, 28 and 29, 2019.
- Providers will not receive vaccine shipments from McKesson Specialty or Merck from Friday, November 22 through Friday, November 29, 2019.

State Government Holidays in November	Monday, Nov. 11, Thursday, Nov. 28 and Friday, Nov. 29, 2019
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NC DEPARTMENT OF HEALTH AND HUMAN SERVICES • DIVISION OF PUBLIC HEALTH, IMMUNIZATION BRANCH

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December 2019 Ordering and Shipping Schedule

- The NCIP will accept vaccine orders Monday, December 2 through Monday, December 9, 2019.
- The last day orders will be accepted is Monday, December 9, by 11:00 am. to avoid a delay in shipment.
- Orders received after 11:00 am on Monday, December 9, will not be processed until Thursday, January 2, 2020.
- Vaccine shipments for orders placed on Monday, December 9, before the cut-off, may arrive at your practice during the week of December 16, 2019.
- CDC will not ship vaccine beginning on Tuesday, December 17, through Friday, January 3, 2020.

State Government Holidays in December	Tuesday, Dec. 24 through Thursday, Dec. 26, 2019
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January 2019 Ordering and Shipping Schedule

- The NCIP will resume ordering on Thursday, January 2, 2020.
- The NCIP will resume its normal shipping schedule on Monday, January 6, 2020.

State Government Holidays in January	Wednesday, Jan. 1, and Monday, Jan. 20, 2020
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Except for state government holidays, the Immunization Branch Help Desk will be available at 1-877-873-6247 to answer your questions.

cc: SMT Regional Immunization Staff CO Staff Vaccine Manufacturers Frank Skwara
Terri Pennington Peter Graber Ann Nichols Harita Patel Taryn Edwards
Gregg Griggs Elizabeth Hudgins